

Course Outline

CARE MANAGEMENT/LEADERSHIP TRAINING

Overview

This course is aimed at senior care/nursing staff, providing participants with the general key attributes to lead a team and manage within a care setting.

It provides a basic overview of a manager's role within the workplace, and concentrates on leadership skills, motivation, time management, self confidence, and delegation with supportive aspects of disciplinary action and use of appraisal/supervision systems within the care setting.

Duration - 1 Day, booked separately.

Course Objectives

- Identification of leadership.
- Teamwork scenarios.
- One to One discussion/support & analysis.
- Identification of personal strengths & weaknesses.
- Communication and interaction at all levels.
- Delegation & joint working.
- Recognition of positive motivation.
- Time Management.
- Personnel characteristics.
- Appraisal & disciplinary action.
- Future development and goal setting.
- Developmental follow up.

The course is supported by an informative handout: accompanying discussions, one to one support & Individual assessments. On completion, all participants will receive a Mind Consultancy certificate of attendance contributing & underpinning learning outcomes: QCF LD1a.

Everyone has individual differences, unique styles of interest and strengths, this course will concentrate on improving the key issue's necessary to improve self-confidence within their role of care, and leadership. Promoting a better team working environment, and enhancing personal dedication throughout.